

**CONTRACT AGREEMENT FOR THE
PROCUREMENT OF FIVE (5) UNITS LOCKER CABINET**

CS-07-2022-40(A) dated July 1, 2022

THIS AGREEMENT made the _____ day of JUL 01 2022 20____ between **PROFESSIONAL REGULATION COMMISSION** of the Philippines (hereinafter called "the Entity") of the one part and **IKF HOME FURNISHING AND OFFICE FURNITURE** of Blk. 7 Lot 7, Regent Street, Pleasant Village, Bayanan, City of Muntinlupa, Philippines (hereinafter called "the Supplier") of the other part;

WHEREAS, the Entity invited Bids for certain goods and ancillary services, particularly Procurement of Five (5) Units Locker Cabinet and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of Forty-Eight Thousand Four Hundred Ninety-Five Pesos (Php48,495.00) only, (hereinafter called "the Contract Price").


NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents as required by the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184 shall be deemed to form and be read and construed as integral part of this Agreement, viz.:
 - i. Request for Quotation (RFQ);
 - i. Terms of Reference (Annex A);
 - ii. Winning bidder's bid, including the Eligibility requirements, Technical and Financial Proposals, and all other documents or statements submitted;

Bid form, including all the documents/statements contained in the Bidder's bidding envelopes, as annexes, and all other documents submitted (e.g., Bidder's response to request for clarifications on the bid), including corrections to the bid, if any, resulting from the Procuring Entity's bid evaluation;

3. In consideration of the sum of Forty-Eight Thousand Four Hundred Ninety-Five Pesos (Php48,495.00) or such other sums as may be ascertained, IKF Home Furnishing and Office Furniture agrees to provide the goods and services and to remedy defects therein in conformity, in all respects, with the Terms of Reference in accordance with his/her/its Bid.
4. The Professional Regulation Commission agrees to pay the above-mentioned sum in accordance with the terms of the Bidding.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with the laws of the Republic of the Philippines on the day and year first above written.



TEOFILO S. PILANDO, JR.
Chairman

for:

**PROFESSIONAL REGULATION
COMMISSION**



TERESA U. TIU
Owner

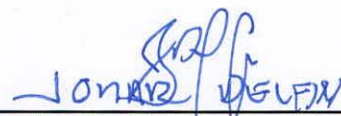
for:

**IKF HOME FURNISHING AND
OFFICE FURNITURE**

SIGNED IN THE PRESENCE OF:

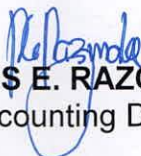


KAREN M. MAGSALIN
Chief, Procurement and Supply
Division



Authorized Representative
IKF Home Furnishing and Office Furniture

CERTIFIED AS TO THE AVAILABILITY OF FUNDS:



RASETES E. RAZONABE
OIC, Accounting Division

ACKNOWLEDGMENT

REPUBLIC OF THE PHILIPPINES)
CITY OF MANILA) S.S.

08 AUG 2022

BEFORE ME, a Notary Public for and in the City of Manila, this _____ day of _____, personally appeared:

Name of Contracting Parties	Government Issued ID	Date & Place Issued or ID Number
Professional Regulation Commission TEOFILO S. PILANDO, JR.	Personnel ID	P000569
IKF Home Furnishing And Office Furniture TERESA U. TIU	SSS ID	33-9200799-6

known to me to be the same persons who executed the foregoing instrument and acknowledged to me that the same is their free and voluntary act and deed and likewise that of the agency/company they represent.

This instrument refers to a Contract for the Procurement of Five (5) Units Locker Cabinet consisting of three (3) pages including the page on which this Acknowledgment is written, and is signed by the parties and their instrumental witnesses on each and every page hereof.

WITNESS MY HAND AND SEAL on the date and place first above-written.

DOC. NO. 290
PAGE NO. 57
BOOK NO. 788
SERIES OF 2022

PATRICIO L. BONCAYAO, JR.
Notary Public
2nd Floor, KLC (formerly Ancestry) Bldg.,
Rotonda, Alabang, Muntinlupa City
MCLE Compliance No. VI-0015578
Issued on 04-13-22; Valid until 4-14-2025
IBP Lifetime No. 019651,11-06-15; Pasay City
PTR No. 4120670; 01-03-22
NC-22-031; Muntinlupa City Until Dec. 31, 2023
TIN: 137-734-581
Roll No. 33796
Tel. No. 800-70-16
patricio_boncayao_lawoffice@yahoo.com.ph

Bids and Awards Committee


Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 5-310-0037
Email: bac@prc.gov.ph

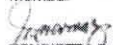



REGULAR MEMBERS:


JOSE Y. CUETO, JR.
Chairman

MARIA LIZA M. HERNANDEZ
Vice-Chairperson


GISELLE G. DURANA
Member


HENRIETTA P. NARVAEZ
Member


WILMA T. UNANA
Member

ALTERNATE MEMBERS:


OMAIMAH E. GANDAMRA
Vice-Chairperson

JANE R. SEVES
Member

MARIDEL G. BANASIG
Member

TEODORO V. MENDOZA II
Member

PROVISIONAL MEMBERS:


CRISANTO L. DECENA
Provisional Member, Non-IT Projects

REGIE O. TORRES
Provisional Member, IT Projects

SECRETARIAT:

KAREN M. MAGSALIN
Secretary

MARGIER D. DULIN
Member

LIEZEL F. BURAGA
Member

CHRISTOPHER A. MAYO
Member

ELIEZER C. LEYCO
Member

JOEL P. IGNACIO
Member

ARVIN R. LUNAR
Member

NOMAN MAUI G. EBORA
Member

REQUEST FOR QUOTATION

(RFQ) No. 2022-23

(Negotiated Procurement – Small Value Procurement)

Date:

Contact Person:

Name of Company:

Address:

Contact details:

Dear Sir/Madam:


The Bids and Awards Committee of the Professional Regulation Commission is inviting you to participate in the Negotiated Procurement under Section 53.9 – Small Value Procurement of the 2016 Revised IRR of R.A. No. 9184 for the project: **PROCUREMENT OF FIVE (5) UNITS LOCKER CABINET.**

We are furnishing you herewith a copy of the posted Request for Quotation with Annexes "A-B" for your reference.

For inquiries, you may call the BAC Secretariat at facsimile No. (02) 5-310-0037 or email at bac@prc.gov.ph.

Thank you.

Very truly yours,


JOSE Y. CUETO, JR.
Commissioner
BAC Chairman



Bids and Awards Committee


Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 5-310-0037
Email: bac@prc.gov.ph




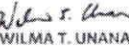
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NOMAN MAUI G. EBORA
Member

REQUEST FOR QUOTATION (Negotiated Procurement – Small Value Procurement)

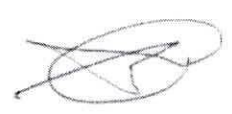
The **PROFESSIONAL REGULATION COMMISSION (PRC)**, with address at P. Paredes St., Sampaloc, Manila, through its Bids and Awards Committee (BAC), will undertake a Negotiated Procurement for the Project: **Procurement of Five (5) Units Locker Cabinet** in accordance with Section 53.9 (Small Value Procurement) of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184.

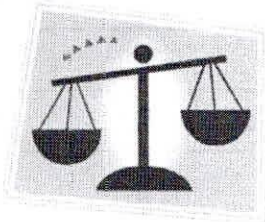
Name of Project :	PROCUREMENT OF FIVE (5) UNITS LOCKER CABINET
Approved Budget for the Contract :	Sixty Thousand Pesos (Php60,000.00)
Location :	Professional Regulation Commission P. Paredes St., Sampaloc, Manila
Specification :	See attached Annex "A" for the Terms of Reference and Schedule of Delivery, and Annex "B" for Financial Bid.

Bidders who are legally, technically, and financially capable may submit their accomplished open quotation/proposal (**Annex "B"**) personally, by mail/courier, through facsimile No. **(02) 5-310-0037** or via email at bac@prc.gov.ph, duly signed by the owner or his duly authorized representative using the "PRC Official Forms" provided **herein on or before 9:00 in the morning of June 1, 2022** at the BAC Office, 4th Floor, PRC Annex Building, P. Paredes St. Sampaloc, Manila, at which time, the quotation/proposal will be evaluated at the BAC Conference Room, 4th Floor, PRC Annex Building on **June 1, 2022, at 10:00 in the morning**. **Bidders/representatives who may wish to attend the opening of bids must submit a letter of intent to the BAC Secretariat's email address.**

❖ TERMS AND CONDITIONS:

1. Bidders shall provide correct and accurate information required in this form.
2. The bidder shall submit their proposal through their duly authorized representative using the provided **OFFICIAL FORMS (Annex "A" & "B")**.
3. Price quotation/s must be valid for a period of Thirty (30) calendar days from the date of the submission of the quotation.
4. Price quotation/s to be denominated in the Philippine peso shall include all taxes, duties and/or levies payable.
5. All quotations exceeding the Approved Budget for the Contract shall be automatically rejected.
6. Award of Contract shall be made to the lowest quotation which complies with the minimum technical specifications and other terms and conditions stated herein.
7. Any erasures or overwriting shall be valid only if they are properly signed by the owner or his/her authorized representative.






Bids and Awards Committee


Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 5-310-0037
Email: bac@prc.gov.ph




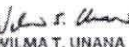
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Chairman

MARIA LIZA M. HERNANDEZ
Vice-Chairperson


GISELLE G. DURANA
Member


HENRIETTA P. NARVAEZ
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Provisional Member, IT Projects

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Member

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Member

8. Payment shall be made within 15-30 days upon receipt of the Statement of Account/Billing Statement, on a bank-to-bank basis.

Failure to comply with the Terms and Conditions of the contract will result in the payment of the corresponding penalties/liquidated damages in the amount equivalent to 10% of the contract price by the winning service provider.

In addition to the quotation/proposal, copies of the following eligibility requirements (or, its equivalent/ or if applicable) are required to be submitted:

1. Valid Mayor's / Business Permit

(In exceptional cases where the LGU concerned has not yet released the Mayor's Permit, Bidders, in lieu of the valid Mayor's Permit may submit a substantial proof of renewal of Mayor's Permit, such as Official Receipt of payment)

2. PhilGEPS Registration Number

3. Latest Income/Business Tax Return

(for ABCs above P500,000.00)

4. Omnibus Sworn Statement

(Unnotarized Omnibus Sworn Statement may be accepted in compliance with the GPPB Resolution No. 09-2020, dated 7 May 2020, subject to compliance therewith after award of contract but before payment.)

5. Duly notarized Secretary's Certificate (for partnership, corporation, cooperative, or joint venture) / Authorization to sign as representative (if sole proprietorship).


- ❖ For Individual (only the BIR Certificate of Registration shall be submitted in lieu of DTI Registration and Mayor's Permit)
- ❖ For procurement requiring Mayor's Permit and PhilGEPS Registration Number, Certificate of Platinum membership may be submitted in lieu of the said documents.

PRC assumes no responsibility whatsoever to compensate or indemnify proponents for any expenses incurred in the preparation of the proposal.

PRC reserves the right to accept or reject any or all quotations, and to impose additional terms and conditions as it may deem proper.

For inquiries, you may contact the BAC Secretariat at facsimile No. (02) 5-310-0037 or email at bac@prc.gov.ph.

Very truly yours,


JOSE Y. CUETO, JR.
Commissioner
BAC Chairman



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ANNEX "A"

REGULAR MEMBERS:

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TERMS OF REFERENCE (TOR)

PROCUREMENT OF FIVE (5) UNITS LOCKER CABINET

(Through Negotiated Procurement Pursuant to Section 53.9 of the 2016 Revised Implementing Rules and Regulations of R.A. 9184)

I. Approved Budget for the Contract

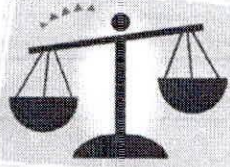
The supplier shall bid for the item described in this Terms of Reference, which shall not exceed the Approved Budget for the Contract (ABC) in the amount of **Sixty Thousand Pesos (Php60,000.00)** inclusive of all applicable bank and government charges.

II. Specification

PROCUREMENT OF FIVE (5) UNITS LOCKER CABINET	
Technical Specifications and Schedule of Requirement	
Five (5) Locker Cabinet	Statement of Compliance Statements of "Comply" or "Not Comply"
1. Six (6) Opening	"COMPLY"
2. With ventilation holes	"COMPLY"
3. Color: Gray / Light Gray	"COMPLY"
4. Double Security Locks	"COMPLY"
5. Powder Coated Finish	"COMPLY"
6. With built-in Card Holder	"COMPLY"
7. Size: Standard	"COMPLY"
DELIVERY PERIOD: ➤ Within Fifteen (15) calendar days from receipt of Approved Contract	

ACKNOWLEDGMENT AND COMPLIANCE WITH THE TERMS OF REFERENCE FOR THE PROCUREMENT OF FIVE (5) UNITS LOCKER CABINET

SIGNATURE OVER PRINTED NAME
OF AUTHORIZED REPRESENTATIVE,
DESIGNATION AND PRINTED NAME OF COMPANY



Bids and Awards Committee

Republic of the Philippines
Professional Regulation Commission
P. Paredes St., Sampaloc, Metro Manila
Tel. Fax: 5-310-0037
Email: bac@prc.gov.ph





ANNEX "B"

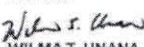
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Vice-Chairperson


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Member

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Member

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Member

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Member

PRICE QUOTATION SHEET FINANCIAL BID

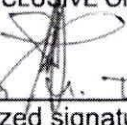
Having read, examined and accepted the Terms of Reference on the subject Request for Quotation (RFQ), I/We submit our quotation/s for the item/s as follows:

Total Bid Price for the Project: (Inclusive of all taxes and bank charges) PROCUREMENT OF FIVE (5) UNITS LOCKER CABINET

In Figures: P 48,495.00

In Words: Forty Eight Thousand Four Hundred
Ninety Five Pesos

*THE BID/QUOTED PRICE SHALL NOT EXCEED THE APPROVED BUDGET FOR THE CONTRACT INCLUSIVE OF VAT.


Bidder's authorized signature over printed name

Designation: owner / Proprietor

Name of Company: It's Home Furnishing & Office Furniture

Address: Blk 7 Lot 7 Prigent St. Pleasant Village, Bayanan, Marikina

Contact No: 8862-6536



REPUBLIC OF THE PHILIPPINES
**CITY GOVERNMENT OF
MUNTINLUPA**

**BUSINESS PERMITS
AND LICENSING OFFICE**



Pursuant to the provisions of City Ordinance No. 93-35 otherwise known as the Revenue Code of Muntinlupa, as amended, this Business License and Mayor's Permit is hereby granted to:

BUSINESS LICENSE AND MAYOR'S PERMIT

BUSINESS NAME

IKF HOME FURNISHING & OFFICE FURNITURE

LINE OF BUSINESS

CONTRACTOR/OFFICE ONLY/ FURNITURE RETAILER

BUSINESS ADDRESS

B7 L7 REGENT ST PLEASANT VILLAGE BAYANAN

Date of Issuance **February 21, 2022**

Date of Expiration **December 31, 2022**

Date of Renewal
(on or before) **January 20, 2023**

This permit can be revoked anytime if any of the conditions and provisions set forth by the Code and existing laws and regulations is violated and/or the safety, health and security of public is at stake.

For and by authority of the City Mayor:

JAIME R. FRESNEDI
City Mayor

Taxpayer's Name: **TERESA U TIU**

Account No.: **T-33585**

Permit No.: **2022-0011780**

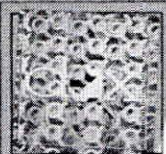
Amount Paid: **13,583.41**

O.R. Number: **9803017**

Date Paid: **01/25/2022**

Business Status: **RENEW**

Payment: **FULL PAYMENT**
mmalon



WE6ES2FL

verify it at
www.doxcheck.com

Powered By SPIDC



Business E-Payment System

Business
ermits
Application
Self
Service

**NOTE: POST THIS PERMIT IN A
CONSPICUOUS PLACE.**

Failure to renew this Business License and Mayor's Permit within the prescribed period shall subject the taxpayer to a twenty-five percent (25%) surcharge and one percent (1%) penalty per month. Upon retirement please surrender this certificate to the BPLO.

www.muntinlupacity.gov.ph • www.facebook.com/bplo.muntinlupa •
bplo.muntinlupa@yahoo.com • hotline (8) 862-BPLO (2756) • Telefax
(8) 861-6527



Republic of the Philippines
Department of Budget and Management
PROCUREMENT SERVICE
CERTIFICATE OF PHILGEPS REGISTRATION
(Platinum Membership)

THIS IS TO CERTIFY THAT

IKF HOME FURNISHING & OFFICE FURNITURE

Blk 7 Lot 7 Regent Street, Pleasant Village, Bayanan ,
Muntinlupa City , Metro Manila , NCR , Philippines

is registered in the **Philippine Government Electronic Procurement System (PhilGEPS)** on 25-Sep-2006 pursuant to Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184, otherwise known as the Government Procurement Reform Act.

This further certifies that **IKF HOME FURNISHING & OFFICE FURNITURE** has submitted the required eligibility documents in the PhilGEPS Supplier Registry as listed in Annex A, which document is attached hereto and made an integral part hereof.

For the purpose of updating this Certificate, all Class "A" eligibility documents covered by Section 8.5.2 of the Revised Implementing Rules and Regulations of Republic Act No. 9184 supporting the veracity, authenticity and validity of this Certificate shall remain current and updated. The failure by the prospective Bidder to update this Certificate with the current and updated Class "A" eligibility documents shall result in the automatic suspension of its validity until such time that all of the expired Class "A" eligibility documents has been updated.

By submitting this Certificate, the Bidder certifies:

1. the authenticity, genuineness, validity, and completeness of the copy of the original eligibility documents submitted;
2. the veracity of the statements and information contained therein;
3. that the Certificate is not a guaranty that the named registrant will be declared eligible without first being determined to be such for that particular bidding, nor is it an evidence that the Bidder has passed the post-qualification stage; and
4. that any finding of concealment, falsification, or misrepresentation of any of the eligibility documents submitted, or the contents thereof shall be a ground for disqualification from further participation in the bidding process, without prejudice to the imposition of appropriate administrative, civil and criminal penalty in accordance with the laws.

This Certificate is valid until 16-Apr-2023

Issued this 12th day of April 2022.

This is a system generated certificate. No signature is required.



REMINDERS ¹

- *The PhilGEPS office shall not determine the eligibility of merchants. The PhilGEPS office's evaluation of the eligibility requirements shall be for the sole purpose of determining the approval or disapproval of the merchant's application for registration.*
- *A merchant's registration and membership in the GOP-OMR is neither contract-specific nor understood to be tantamount to a finding of eligibility. Neither shall the merchant's successful registration in the GOP-OMR be relied upon to claim eligibility for the purpose of participation in any public bidding.*
- *The determination of the eligibility of merchants, whether registered with the GOP-OMR or not, shall remain with the Bids and Awards Committee (BAC). The BAC's determination of validity of the eligibility requirements shall be conclusive to enable the merchant to participate in the public bidding process.*

List of Eligibility Documents

of

IKF HOME FURNISHING & OFFICE FURNITURE

Blk 7 Lot 7 Regent Street, Pleasant Village, Bayanan ,
Muntinlupa City , Metro Manila , NCR , Philippines

DTI Certificate	DTI Certificate Number : 05625744 Issued By / Signatory : Ramon M Lopez Registration Date : 18-Nov-2018 Expiration Date : 18-Nov-2023
Mayors Permit	Expiration Date : 31-Dec-2022 Permit Number : 20220011780 Place of Issue : Muntinlupa City Issued By / Signatory : Engr. Allan A. Cachuela Issuance Date : 21-Feb-2022
Tax Clearance	Expiration Date : 03-Feb-2023 TCC Number : 07A-038-02-03-R0226-2022-M Issued By / Signatory : Dr. Alice S.A. Gonzales, CPA Issuance date : 03-Feb-2022
Audited Financial Statement	Date of Filing : 12-Mar-2021 Current Asset : 120,582,743.00 Total Asset : 123,255,780.00 Current Liabilities : 4,298,030.00 Total Liabilities : 4,298,030.00 Name of Auditor : Edward C. Santos BIR RDO Code : 38 North QC
PCAB License	Expiration Date : - Issued By / Signatory : Issuance Date : - License Number : License First Issue Date : - Principal Classification : Category :